

FIRST NAME  
LAST NAME

YOUR JOB TITLE

 youremail@gmail.com

 (555) 555 555

 Your Street Address,  
City, State, ZIP code

 linkedin.com/in/yourprofile

## SKILLS

Hard Skill #1

Soft Skill #1

Hard Skill #2

Soft Skill #2

Hard Skill #3

Soft Skill #3

Hard Skill #4

## EDUCATION

### DEGREE NAME/MAJOR

University, Location  
20xx–20xx

### CERTIFICATION #1

Institution, Location

### CERTIFICATION #2

Institution, Location

## AWARD

### AWARD RECEIVED

Organization

Year

## RESUME SUMMARY

Two to four sentences or four to six bullet points detailing your key relevant skills, experience, and qualifications. Each one should contain numbers and strong resume action verbs.

## EXPERIENCE

### JOB TITLE

*Company Name, City, State / September 20xx–present*

- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement

### JOB TITLE

*Company Name, City, State / June 20xx–August 20xx*

- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement

### JOB TITLE

*Company Name, City, State / June 20xx–August 20xx*

- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement
- Bullet point about relevant work duty or achievement